ADMINISTRATORS COUNCIL

Meeting of Thursday, January 19, 2023

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:02 a.m., via Zoom. Participating in the meeting were: Vice Chancellor Kahele Dukelow; T. Karen Hanada; Interim Vice Chancellor Kulamanu Ishihara; Brian Moto; Laura Nagle; and Vice Chancellor David Tamanaha.
2. Enrollment. Chancellor Hokoana noted that enrollment is improving, though UHMC is still below Windward Community College. The new recruitment specialist has started. The Council discussed measures to increase enrollment, including Early College, marketing, and outreach activities. The Council also discussed populations posing challenges, such as continuing students. Kulamanu Ishihara discussed the importance of reviving a sense of community. Laura Nagle discussed efforts with employers in refining career and college pathways. Chancellor Hokoana discussed changing economic and social conditions and short-term credentialing programs to suit changing demand. He suggested reviewing the validity of majors and degree offerings.
3. Teleworking. Chancellor Hokoana discussed the status of UHMC personnel who may be teleworking. He noted that some campuses, like Honolulu Community College, do not allow teleworking.
4. Renovation. Chancellor Hokoana discussed the availability of funds for certain office and facility renovations.
5. Facility Use. The Council discussed proposals for use of campus facilities by Pūnana Leo, the Alternative Learning Center, the Community-Based Outpatient Clinic, and Hui No Ke Ola Pono.
6. Molokai Farm. Chancellor Hokoana reported that CTAHR has decided not to pursue a lease for the Molokai Farm with the Department of Agriculture. He will discuss this matter with the new Dean of CTAHR. Kahele Dukelow has spoken with Kelley Dudoit regarding the Molokai Farm. David Tamanaha will speak with the Department of Agriculture.
7. Achieving the Dream. UHMC will be sending representatives to Achieving the Dream.
8. Space Utilization. David Tamanaha discussed space needs for an anticipated expansion in the Campus Security workforce. He reported that existing Security offices are inadequate.
9. MFIC. A soft opening and blessing of the Maui Food Innovation Center is scheduled at 5:30 p.m. today. Karen Hanada discussed proposed refrigeration units for MFIC clients.
10. Board of Regents Meeting. The Board of Regents will meet on campus on Thursday, February 16, 2023.
11. Molokai Expansion. David Tamanaha will schedule meetings with Council Members to discuss UH responses to Molokai rezoning conditions.
12. Budgeting and Strategic Plan. The Council discussed the vacant Title III Coordinator position.
13. Building Closing Times. Kulamanu Ishihara discussed building closing times and the consistency of closing schedules. The Council discussed modification of building closing times to permit access to student study spaces while limiting access when no classes are scheduled. Students may remain in building study areas until 10 p.m. David Tamanaha reported on the status of new electronic door entry systems.
14. Kupuna Program. Kulamanau Ishihara discussed prospects for a Kupuna program and responding to inquiries.
15. Food Service and Management. David Tamanaha reported that the current on-campus Sodexo manager will be resigning. A replacement may be in place by February. David discussed the status of the Sodexo contract, which was extended a number of times during the pandemic. The contract must be rebid this semester.
16. Adjournment. The meeting was concluded at 12:38 p.m.